

## MARLBOROUGH SCIENCE ACADEMY PTA Meeting

Minutes from 27<sup>th</sup> November 2019

**Present:** Angie Cronin, Nathalie Johnson, Doug Eve, Jane Sullivan, Michael Cleaton, Angela Moffat, Salpi Gulbekian, Terri Clarke, Nathalie Jagger, Chantelle Nassari, Linda Wilkinson,

**Apologies received:** None

### 1. Welcome & Apologies

Angela Cronin and Nathalie Johnson are PTA Co-chairs – performed the welcome, following on from the AGM meeting.

**2. Review last meeting minutes** – no comments or follow ups.

### 3. Funding requests

Received from Doug Eve Head of Science faculty, to request funding for the Royal Institution Science in Schools to come into school to provide 2 performances (year 7 & 8), followed by a 1 hour CPD for science staff and an interactive science show for the local community. This is for the Christmas lectures bought into school, also helps to meet our STEM agenda and will get parents involved in the school. The total cost of the request is £750.00 **Approved by the PTA.**

Received from Doug Eve Head of Science faculty, to request replacement digital colorimeter – essential piece of equipment to successfully carry-out A-Level Biology and Chemistry required practicals. The total cost of the request is £506.50 - **Approved by the PTA.**

Received from Myrian Pounnas Head of KS3 Yr 7 & Yr 8. Following the refurbishment of the KS3 suite this is now up and running. It now requires furniture/equipment for the students so they may fully access this area and make it even more of a key space for them. The requested funding is for furniture which will give students the correct learning space also support them with their wellbeing. A key factor for this funding is that this will oversee 436 students at any given time for students to access support with any problem (big or small). This will utilise and maximize the KS3 area as a place for learning or taking time out when needed. To purchase the following items – Tub Seating and table, Tray unit, Postura chairs, Chunky Funky seating for students, Desk pedestals. The total cost of the request is £1542.24 - **Approved by the PTA.**

Received from Mr Chris Paice School Estates Manager, a request to purchase external recycling bins and create two accessible recycling centres within school, so that the opportunity for recycling is increased and made easier. This has been sources for best value from our regular supplier, £1,323.00 - **Approved by the PTA.**

Received from Jacob James Lead in the Plastic Recycling Initiative, the school has a vibrant policy as regards recycling and currently has a system of recycling plastics in all the classrooms. This has been so successful that it is being expanded and further bins/containers for internal areas are required to accommodate this expansion. Items sourced for best value £107.00 - **Approved by the PTA.**

Received from Nicky Mitchell Specialised Learning – request for funds to run a breakfast club 3 days a week. Students will be invited to attend the breakfast club in order to give them the very best start to their day. Currently have 8 students, but this will increase. Each breakfast to be provided by the school canteen, £500 for the year - **Approved by the PTA.**

Received from Chris Paice Estates Manager. The new Brooks Suite has been provided with new desks in the classroom area. However it appears that the normal chairs supplied are not the correct height for the desks and so new chairs are required. This are is used for Pastoral care, one to one tuition and exams and so it is important that the students and staff are sat comfortably and correctly, cost £393.00 – **Approved by the PTA.**

Received from Mark Fitzgibbon – request to fund the Mark Mate tool to assist teaching staff with marking of students work and books. Tool to help with quality marking in a fraction of the time. Returned to Mark Fitzgibbon for further information.

#### **4. Finance update**

Funds in the PTA bank account £18,547.00 as of 01/11/2019.

Line Item	Amounts	Notes
Balance in Bank at 01/11/2019	£18,547.00	
Less outstanding cheques of		Missing September bank statement so this is a rough figure
Balance available	£18,547.00	
Allocated funds	£0.00	
Balance less allocated funds (Available to Spend)	£18,547.00	

The PTA would like to discuss the need for a Bank Card to purchase items required for PTA events. Topic moved to next meeting.

#### **5. Future events**

19<sup>th</sup> Dec - Christmas Tombola stall for students, PTA to organise

18<sup>th</sup> Jan 2020 - 2<sup>nd</sup> Hand Uniform to be organised by Salpi and Nathalie Jagger. AM to ask school to advertise in the new year.

MFest update – The MFest will be moved to the large school bottom field, and organisation and planned is under way. The MFest committee meet on a regular basis.

#### **6. Date of next meeting**

Date of next meeting – 16<sup>th</sup> Jan 2020.

#### **7. AOB**

Two new parents helped with the Yr Parents evening and agreed to set up and run (with help) the PTA refreshments stall at school events. Co-chair Nathalie Johnson has the contact details.

The last PTA refreshments stall (23<sup>rd</sup> Sept 2019) raised approx. £90.00

Very successful open evening – saw lots of visitors, students looking around the Marlborough Science Academy. We had PTA volunteers helping on the night.