

MARLBOROUGH SCIENCE ACADEMY PTA AGM MEETING

Minutes from 27th November 2019

Present: Angie Cronin, Nathalie Johnson, Doug Eve, Jane Sullivan, Michael Cleaton, Salpi Gulbekian, Linda Wilkinson, Nathalie Jagger, Chantelle Nassari, Terri Clarke

Apologies received: None received

1. Chair's Welcome & Apologies

Angie Cronin performed the chair duties for the meeting and welcomed attendees, no apologies received for the meeting.

2. Chair's report

The Marlborough Science Academy PTA had a hugely successful year for 2019, organising many events to add to the PTA's income. The major event was the 10th MFest in the summer followed by the Winter Wonderland Ball in November, the annual Quiz Night in March and the Christmas Tombola at the Christmas Fair. A fantastic donation of gym membership from Westminster Lodge was a raffle prize at the Christmas Fair, helped to increase the PTA revenue too. This was a great way of engaging students and parents to buy raffle tickets and see the great things the PTA organise with the support from the local community. The St Albans half marathon water station event raised £550 for the PTA; this is an easy activity for great funding.

The PTA provided drinks and snacks for a few smaller events including the Year 7 Welcome Evening on 25 June, the Year 7 Transition Day 11 July and the Year 7 Learning Evening, which all helped to raise the profile of the PTA's activities with new parents and students to Marlborough.

The Second-hand uniform sales have been remarkably successful and have proved to be a regular, dependable revenue stream for the PTA. The only issue that we face during the winter months is the storage of the Second-hand uniform. At present it's kept in the lock-up but this is damp in the winter and effects the clothes.

The PTA have a core committee of approx. 12 parents and staff, and we are still struggling to engage the help of other parents. This year we have found that if we reach out on social media for parents/guardians to help with events we tend to have a few parents coming forward to help.

The funding requests this year have been from a range of faculties across school and we are the PTA are very proud to have been able to fund equipment for students of Marlborough.

Nathalie and I would like to take this opportunity to say Thank You to the committee for donating their time to PTA funding activities for students.

3. Finance update

Bank balance at 31/08/2019	£24,238.33
Paypal balance at 31/08/2019	£7,295.61
Total balance at 31/08/2019	£31,533.94

Balance sheet attached.

4. Matters arising from last AGM meeting

Co-chair Angie Cronin has set up the Facebook account.

PTA Twitter account is in discussion with the committee, if to go ahead.

PTA to investigate the move to online banking. Treasurer Michael Cleaton to make enquiries for this.

5. Election of new PTA Committee positions

All the current officers agree and happy to continue with their roles of Co-chairs, Treasurer and Secretary. All the attendees of this meeting voted yes for the current PTA Officers to remain and continue in the roles.

8. AOB

Doug Eve expressed a big Thank You from School to all the PTA Committee for their excellent work and fund raising.

9. Date of next AGM meeting

School Academic Autumn Term of 2020.

Balance Sheet 01/09/2018 to 31/08/2019

Bank Balance summary on 01/09/2018	£34,429.51
Paypal Balance on 31/08/2018	£45.94
BALANCE B/F	£34,475.45

Monies In

M-Fest 10	£59,712.39	(Including Paypal)
M-Fest 9	£2,226.50	
Quiz nights	£1,176.50	
Uniform Sale	£872.33	
St Albans Half Marathon	£550.00	
Toy Tombola	£187.70	
Charities Trust	£120.00	
Other	£813.90	
	£65,659.32	

Monies Out (excluding School Funding)

M-Fest 10	£40,406.73	(Including Paypal)
Winter Ball	£1,140.00	
Quiz Night	£620.98	
PTA Admin	£181.75	
M-Fest 9	£843.72	
	£43,193.18	

Donations to School

Apple Macs for 6th form	£12,187.00
Fold up tables for Pascal Hall	£4,222.80
Tables, chairs and sofas for 6th Form	£4,036.98
Rock School	£2,706.00
Amps for music department	£720.00
Contribution to School Staging	£500.00
Lego robots	£482.80
Contribution to science aces day	£360.00
Contribution to 6th form banner	£280.00
	£25,495.58

Total Monies Out **£68,688.76**

BALANCE C/F **£31,446.01**

Bank balance at 31/08/2019	£24,238.33
Paypal balance at 31/08/2019	£7,295.61
Total balance	£31,533.94

Variance **£87.93**

**Estimates

Outstanding receipts from M-Fest 2019	£3,395.00
Cheques issued and not yet cashed	£6,502.08