



The Marlborough Science Academy

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PROVIDER ACCESS POLICY STATEMENT	
Responsible Governing Body Committee:	Curriculum Committee
Policy type:	Statutory
Date of Origin:	March 2023
Adopted by:	
Author:	Nikki Golds
Location:	
Filename:	

Review Due Date	Review Completed	Amendments Y/N	Version
March 2024	November 2023	Y	
November 2024			

Relationship to other policies

- Careers Education Policy
- Curriculum Policy
- Safeguarding Policy

This policy statement sets out our arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in Years 7 to 13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (Years 8 to 9) and two encounters for students during the 'second key phase' (Years 10 to 11). For students in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- Explain what career routes those options could lead to.
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider).
- Answer questions from students.

The Marlborough Science Academy will ensure compliance with this requirement through a variety of career focussed events embedded into the whole school curriculum and calendar. These will take place during the school day.

Meaningful Provider Encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the Making it Meaningful checklist from the Careers and Enterprise Company.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Previous providers

We welcome local and national providers to work with our community. In previous terms/years, we have invited the following providers from the local area to speak to our students:

- West Herts College
- Oaklands College
- ASK (Apprenticeship, Support and Knowledge)
- University College of the Arts London
- Calipso Hair Studios
- BAM

A provider wishing to request access or attend any of our events should contact Ashley Skirving (Careers Administrator) via a.skirving@marlborough.herts.sch.uk.

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents/carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

Year Group	Autumn Term	Spring Term	Summer Term
7	<ul style="list-style-type: none"> PSHCEE: New beginnings and opportunities for the future 		<ul style="list-style-type: none"> Blue Light Day
8		<ul style="list-style-type: none"> Option Insight Day PSHCEE Careers Lessons Year 8 Speed Careers 	<ul style="list-style-type: none"> Key Stage 4 Options events Work Shadowing
9	<ul style="list-style-type: none"> Career Insights 	<ul style="list-style-type: none"> Insight into Industry 	
10	<ul style="list-style-type: none"> Where next? Opportunities for the future Oaklands College assembly 	<ul style="list-style-type: none"> ASK Apprenticeships Assembly Big Interview Day WEX 	<ul style="list-style-type: none"> Employability Week
11	<ul style="list-style-type: none"> Post 16 Information Evening Provider Assemblies Next Steps: PSHE Lessons Oaklands College assembly 	<ul style="list-style-type: none"> ASK Apprenticeships Assembly Year 11 SLT Interviews 	
12	<ul style="list-style-type: none"> Tottenham University Fair Training Provider Visiting Speakers 	<ul style="list-style-type: none"> ASK Apprenticeships Assembly 	<ul style="list-style-type: none"> Work Experience
13	<ul style="list-style-type: none"> University Visiting Speakers 	<ul style="list-style-type: none"> ASK Apprenticeships Workshop 	

Granting and Refusing Access

We aim to be as flexible as possible when working with external visitors, within the confines of the school day. Access is offered via, but not limited to:

- Assemblies
- PSHCEE Lessons
- Drop-down events as part of a calendared event

Safeguarding

Our Safeguarding policy outlines the school's procedures for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Learning Resource Centre. The Resource Centre is available to all students at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk.

Monitoring Arrangement

The school's arrangements for managing the access of education and training providers to students are monitored by Nikki Golds, Lead Practitioner.

This policy will be reviewed annually.

At every review, the policy will be approved by the Governing Body.