

MARLBOROUGH SCIENCE ACADEMY PTA Meeting
Minutes from 25th September 2019

Present: Nathalie Johnson, Angie Colman, Doug Eve, Salpi Gulbekian, Terri Clarke, Angela Moffat, Nathalie Jagger, Chantelle Nassari

Apologies received: Jane Sullivan, Rachel Newland, Jackie Metcalf

1. Welcome & Apologies

Natalie Johnson and Angela Colman are PTA Co-chairs – performed the welcome and apologies. We welcome new parent Chantelle Nassari to the meeting.

2. Review last meeting minutes – not comments or follow ups.

3. Funding requests

New funding request received from Ann Tyson HR Administrator at School. Request for the PTA to fund the Marlborough Thanks initiative. Staff email HR and say 'Thanks' to a particular member of staff for having performed a kind and/or helpful gesture towards staff. Every two weeks a name is drawn out of hat and that named staff will receive a bottle of wine or box of chocolates. School/HR can no longer fund this initiative due to a change in guidelines. This initiative is very good for staff morale. The PTA agreed to fund this initiative. – 19 weeks over the year, 16 bottles of wine and 3 boxes of chocolates cost of £75.00 - £100. This was discussed and agreed by attendees of the meeting. The funding requests paperwork was signed by Chairs Angie Colman and Nathalie Johnson. Angie Colman emailed approval of this request to the School finance office.

No Outstanding funding request queries.

4. Finance update

Funds in the PTA bank account £24,238.33 as of 01/09/19.

Apologies from Treasurer Michael Cleaton unable to attend the meeting as late back from work.

Michael to produce mini table of accounts.

The PTA would like to discuss the need for a Bank Card to purchase items required for PTA events. Topic moved to next meeting.

5. Future events

2nd Hand Uniform fixed for 28th Sept. AM to ask school to advertise.

Linda Wilkinson talked about Match Funding for Charities, for employees (school parents/guardians) of Banks. Linda kindly agreed to investigate this and update the PTA with a view to using this.

Riverford Veg Boxes – on the agenda, but parent unable to attend, so this will be moved to next meeting.

PTA Winter Wonderland Ball – AC to ask school to send further comms to advertise the ball tickets.

MFest update – After recent meeting to establish if the event will go ahead for next year. After discussion it was decided by the MFest committee to go ahead with next year. Date of 4th July 2020. Will be an inclusive wristband costing event. More food stalls.

Linda W to look into a Chef agency that she works with to possibly help with food at MFest.

6. Date of next meeting

Date of next meeting – AGM 12th November 2019

7. AOB

We have had two new parents help with recent refreshment requests from School.

They have agreed to set up and run (with help) the PTA refreshments stall at school events.

The last PTA refreshments stall (23rd Sept 2019) raised approx. £90.00

Very successful open evening – saw lots of visitors, students looking around the Marlborough Science Academy. We had PTA volunteers help out on the night.