

November 2022

Dear Parent/Carer,

**Re: Year 13 Parent/Teacher Consultation - Monday 21<sup>st</sup> November 2022**

We will be holding our Year 13 parent/teacher consultation on **Monday 21<sup>st</sup> November 2022** in **Da Vinci Hall** between **3.30pm – 6.00pm**. This year we have decided to make this an in-person event.

Appointments will be available to book from 12.00pm on Monday 14<sup>th</sup> November 2022. Each appointment will last for 5 minutes. You can book appointments by logging into the Arbor Parents Portal or on the Arbor Parents App. We have attached a guide to help you to book your timeslots. You should receive an email confirming the book of each timeslot and you can download a list of all the timeslots by clicking on the “Download my Meeting” button.

Please remember the time slots are on a first come first serve basis however if you are unable to book a slot, please contact Ashley Skirving on [a.skirving@marlborough.herts.sch.uk](mailto:a.skirving@marlborough.herts.sch.uk) or via 01727 731322.

We look forward to seeing you there.

Yours sincerely,



Mr A. Stanton  
Deputy Headteacher