



11<sup>th</sup> March 2026

Dear Parent/Carer,

**Re: Year 7 – Frozen – Wyllyotts Theatre, Potters Bar – Thursday 7<sup>th</sup> May 2026**

As you may know, this year we have been looking at how Walt Disney drew inspiration from many of Shakespeare's plays. As a way of enriching their experience of the curriculum, and to help to develop and enhance their understanding of plot and characterisation, the English department are pleased to be offering the chance to watch the theatre production of the play 'Frozen' which will be running at the Wyllyotts Theatre in Potters Bar.

The trip will take place on Thursday 7<sup>th</sup> May 2026 with the curtain rising at 7:30pm. The students will be leaving school at 6:15pm and will be back at school by 10:15pm.

Places on the trip are limited and the combined cost of the tickets and coach is £43.00. There will be a maximum of 30 places available which will be allocated on a 'first come, first served' basis.

The release date and availability to make payment for this trip will be **Friday 13<sup>th</sup> March 2026 at 9.00am**. Should places sell out, there will be a reserve list, please e-mail [k.sen@marlborough.herts.sch.uk](mailto:k.sen@marlborough.herts.sch.uk) to place your child on the reserve list.

School trips are a tremendous privilege and an important part of our wider curriculum. In order for these experiences to run smoothly and safely, we must have the utmost confidence in the exemplary behaviour of all participating students. The school therefore reserves the right to decline a student's place on a trip, or to withdraw a place already offered, if behaviour or attitude gives cause for concern or is deemed likely to place the success or safety of the trip at risk.

**If you are registered or have previously been registered for free school meals** please contact Mrs Sen **no later than** on 01727 731341 in order to allocate a place on the trip as there is 15% funding available for those students (£6.45).

Yours faithfully,

Miss K. Branagan

English Teacher



## How to pay online:

Log on to: [www.schoolgateway.com](http://www.schoolgateway.com)

Select: Make a Payment

Select: **Year 7 – Frozen**

Follow the on screen instructions to complete the payment and please **ENSURE** that the following information is entered in the **COMMENT** box:

- **EMERGENCY CONTACT NAMES**
- **EMERGENCY CONTACT NUMBERS**
- **MEDICAL/DIETARY** information

**No further information or comment is required.**

**It is important that we have this information for the trip leader in case of emergency and for Health & Safety reasons.**

If you would like information on how to access the School Gateway system then please contact the School Office on 01727 856874.

