

October 2025

Dear Parents/Carers,

Re: Year 11 Prom – Thursday 2nd July 2026

Preparations for the Year 11 Prom are underway and we are delighted that the event will be held on Thursday 2nd July 2026 at Hunton Park Hotel. It will start at 7.00pm and will finish at 11.00pm. The cost of a ticket will be: £58.00. The cost includes a BBQ, assorted cake selection, a welcome drink, a 360-photo pod and of course a disco. To help with our planning, we are collecting a £33.00 non-refundable deposit for the ticket.

Payments will open on School Gateway from Monday 1st December 2025. The non-refundable deposit must be paid by Friday 27th February 2026. The deposit will be deducted from the final price. The remaining balance must be paid in full by Thursday 8th May 2026.

Experience tells us that this is a fabulous evening however poor student behaviour in the upcoming months may compromise their invitation to attend the Prom.

Smoking/vaping and the consumption of alcohol at the Prom will not be permitted. Any student who appears to be under the influence of these or any other substances will be asked to leave.

We know that this will be an exciting night, one not to be missed and a night the students will remember forever. I hope as many Year 11 students as possible will be able to attend and celebrate their time here at Marlborough.

Payments will need to be made online using the School Gateway website.

Funding is available if you are registered or have previously been registered for free school meals, please contact Mrs Skirving via email: a.skirving@marlborough.herts.sch.uk or call on 01727 731322.

If your child has enough achievement points, these can be used to pay either £10.00 or £25.00 towards the final payment. More information about achievement points will be sent to you after the Easter holidays.



How to pay online:

Log on to: www.schoolgateway.com

Select: Make a Payment

Select: **Prom 2026**

Follow the on-screen instructions to complete the payment and please **ENSURE** that the following information is entered in the **COMMENT** box:

- **EMERGENCY CONTACT NAMES**
- **EMERGENCY CONTACT NUMBERS**
- **MEDICAL/DIETARY** information

No further information or comment is required.

It is important that we have this information for the trip leader in case of emergency and for Health & Safety reasons.

If you would like information on how to access the School Gateway system then please contact the School Office on 01727 856874.

If you have any queries, please feel free to contact me at leastwood@marlborough.herts.sch.uk

Kind regards,

Lisa Eastwood

Director of Learning - Year 11

