



17th January 2024

Dear Parent/Carer,

Year 10 Pre Public Examinations Monday 12th February to Friday 1st March 2024

The Year 10 Pre Public Examinations (PPEs) are taking place between Monday 12th February and Friday 1st March to assess students' progress in the preparation for their GCSE examinations next year. You will find the timetable for these examinations on the attached sheet.

Please check the timetable carefully so that you know exactly which examinations your son/daughter will be sitting and when. The examinations will primarily be based in the Sports Hall, students will be allocated the same seat for all of their examinations. Subject teachers will be giving students more detailed instructions about individual papers in their lessons and are working with students to ensure they understand the requirements of the examinations.

In addition, to support students with their revision for the PPE's all home learning from Monday 29th January until Friday 9th February will be revision based.

If you have not yet purchased revision guides these can be purchased via School Gateway, please see the attached order form which details the revision guides that are available to be purchased through the school. It is important to choose the ones that are relevant to your son/daughter.

How to pay online:

- Log onto www.schoolgateway.com
- Select: Make a Payment
- Select: Year 11 Revision Guides (and the name of the subject i.e. Year 11 Revision Guides Science)

Follow the on screen instructions to complete the payment, some subjects have more than one revision guide, please confirm which revision guide you require in the comment box e.g. foundation or higher tier. If however you have problems or you would like further information on how to access School Gateway please contact the School Office on 01727 856874.

There is funding available for those students who are registered or have previously been registered for free school meals, please contact Mr Griggs, J.Griggs@marlborough.herts.sch.uk for further information.

I know you will support us in emphasising the importance of the examinations with your son/daughter; they are vital in identifying areas of the curriculum that need to be focussed on during the coming months and any gaps in your son/daughter's knowledge.



Your son/daughter will need to bring their own equipment for the examinations, including maths equipment and a working calculator. If students do not have the equipment this can be obtained from the Finance Office prior to the examinations. All equipment should be in a clear pencil case or plastic bag. Students are not allowed to take food into the venue, however they may take in a bottle of water (as long as it has a sports top), again in a clear bottle. No juice or fizzy drinks will be permitted. Please also be aware that watches, mobile phones, iPods, MP3 players or other electronic devices will need to be switched off and placed on the floor in a plastic wallet (provided by the school) at the side of their desk until the end of the examination.

If your son/daughter does not have an examination then they will continue with their normal timetabled lessons and should bring in the correct books.

Morning examinations start promptly at 9am. If your son/daughter is sitting a morning examination they will need to register as normal and then line up quietly outside the venue at least 10 minutes before the start of the examination and await instructions.

We will follow the same procedures that we do for the GCSEs and we will expect the highest standards of behaviour and conduct from students. A copy of the results will be posted home.

Please be aware that as your son/daughter is only half way through their GCSE courses the examinations will only be covering aspects of the course that have been taught to date. Whilst the grade given will be equitable to the GCSE grades it may not correlate to what they achieve in their PPEs in Year 11 or their final GCSE examination results.

If you have any questions regarding the examinations, please ask your son/daughter's subject teachers in the first instance or email our exams team on ExamQueries@marlborough.herts.sch.uk who will be happy to help.

We want to wish every student the best of luck with their PPEs.

Yours sincerely,



Mr A Stanton
Deputy Headteacher

