



21st January 2026

Dear Parent/Carer,

Year 10 Assessments Monday 9th to Friday 27th February 2025

The Year 10 Assessments are taking place between Monday 9th and Friday 27th February to assess students' progress in the preparation for their GCSE examinations next year. You will find the timetable for these assessments on the attached sheet.

The assessments for English, Maths, Science, Geography and History will be based in the Sports Hall (please see the attached timetable) so that students start to become familiar with working in the large venues as they will for their GCSEs. Assessments in their other subjects will take place in their normal lesson time (subject teachers will let students know which lessons the assessments will take place in). For students that have access arrangements they will be given their full access arrangements during the assessments that take place in the Sports Hall, for the other assessments they will have the adjustments they would normally have in class.

Subject teachers will be giving students more detailed instructions about individual papers in their lessons and are working with students to ensure they understand the requirements of the assessments.

In addition, to support students with their revision for the assessments all home learning from Monday 26th January until Friday 6th February will be revision based.

If you have not yet purchased revision guides these can be purchased via School Gateway, please see the attached order form which details the revision guides that are available to be purchased through the school. It is important to choose the ones that are relevant to your child.

How to pay online:

- Log onto www.schoolgateway.com
- Select: Make a Payment
- Select: Year 10 Revision Guides (and the name of the subject i.e. Year 10 Revision Guides Science)

Follow the on screen instructions to complete the payment, some subjects have more than one revision guide, please confirm which revision guide you require in the comment box e.g. foundation or higher tier. If however you have problems or you would like further information on how to access School Gateway please contact the School Office on 01727 856874.

There is funding available for those students who are registered or have previously been registered for free school meals, please contact Mr Griggs, J.Griggs@marlborough.herts.sch.uk for further information.

I know you will support us in emphasising the importance of the assessments with your child; they are vital in identifying areas of the curriculum that need to be focussed on during the coming months and any gaps in your child's knowledge.

Students will need to bring their own equipment for the assessments, including maths equipment and a working calculator. If students do not have the equipment this can be obtained from the Finance Office prior to the assessments. All equipment should be in a clear pencil case or plastic bag. Students are not allowed to take food into the venue; however they may take in a bottle of water (as long as it has a sports top), again in a clear bottle. No juice or fizzy drinks will be permitted. Please also be aware that watches, mobile phones, iPods, MP3 players, smart glasses or other electronic devices will need to be switched off and placed in the plastic wallets (provided by the school) on the students' desks. These will be collected by staff, placed in a box at the front of the hall and returned at the end of the assessment.

If your child does not have an assessment then they will continue with their normal timetabled lessons and should bring in the correct books.

Morning assessments start promptly at 8.55am. If your child is sitting a morning assessment in the hall they will need to register as normal and then line up quietly outside the venue at least 10 minutes before the start of the assessment and await instructions.

We will follow the same procedures that we do for the GCSEs and will expect the highest standards of behaviour and conduct from students.

As your child is only half way through their GCSE courses the assessments will only be covering aspects of the course that have been taught to date. The main purpose of the assessments is to assess the students' progress but also to identify exactly where they have gaps in their learning. After the assessments we will produce a Personal Checklist (PLC) for each subject identifying strengths and weaknesses across the subject. We will follow the assessments with an updated grade card and the Year 10 parent consultation evening at which teachers will be able to give more detailed feedback.

If you have any questions regarding the assessments, please ask your child's subject teachers in the first instance or email our exams team on ExamQueries@marlborough.herts.sch.uk who will be happy to help.

We wish every student the best of luck with their assessments.

Yours sincerely,



Mr A Stanton
Deputy Headteacher