

24th January 2025

Dear Parent/Carer,

Year 10 Pre Public Examinations Monday 10th to Friday 28th February 2025

The Year 10 Pre Public Examinations (PPEs) are taking place between Monday 10th and Friday 28th February to assess students' progress in the preparation for their GCSE examinations next year. You will find the timetable for these examinations on the attached sheet.

The examinations will primarily be based in the Sports Hall and students will be allocated the same seat for all of their examinations. Some subjects, due to the nature of the assessment, will be sitting the examinations in their classrooms rather than in the hall. These will take place in normal lessons during the week beginning 3rd March. Subject teachers will be giving students more detailed instructions about individual papers in their lessons and are working with students to ensure they understand the requirements of the examinations.

In addition, to support students with their revision for the PPEs all home learning from Monday 27th January until Friday 7th February will be revision based.

If you have not yet purchased revision guides these can be purchased via School Gateway, please see the attached order form which details the revision guides that are available to be purchased through the school. It is important to choose the ones that are relevant to your child.

How to pay online:

- Log onto www.schoolgateway.com
- Select: Make a Payment
- Select: Year 10 Revision Guides (and the name of the subject i.e. Year 10 Revision Guides Science)

Follow the on screen instructions to complete the payment, some subjects have more than one revision guide, please confirm which revision guide you require in the comment box e.g. foundation or higher tier. If however you have problems or you would like further information on how to access School Gateway please contact the School Office on 01727 856874.

There is funding available for those students who are registered or have previously been registered for free school meals, please contact Mr Griggs, J.Griggs@marlborough.herts.sch.uk for further information.

I know you will support us in emphasising the importance of the examinations with your child; they are vital in identifying areas of the curriculum that need to be focussed on during the coming months and any gaps in your child's knowledge.



Students will need to bring their own equipment for the examinations, including maths equipment and a working calculator. If students do not have the equipment this can be obtained from the Finance Office prior to the examinations. All equipment should be in a clear pencil case or plastic bag. Students are not allowed to take food into the venue; however they may take in a bottle of water (as long as it has a sports top), again in a clear bottle. No juice or fizzy drinks will be permitted. Please also be aware that watches, mobile phones, iPods, MP3 players or other electronic devices will need to be switched off and placed in the plastic wallets (provided by the school) on the students' desks. These will be collected by staff, placed in a box at the front of the hall and returned at the end of the examination.

If your child does not have an examination then they will continue with their normal timetabled lessons and should bring in the correct books.

Morning examinations start promptly at 8.55am. If your child is sitting a morning examination they will need to register as normal and then line up quietly outside the venue at least 10 minutes before the start of the examination and await instructions.

We will follow the same procedures that we do for the GCSEs and will expect the highest standards of behaviour and conduct from students.

As your child is only half way through their GCSE courses the examinations will only be covering aspects of the course that have been taught to date. The main purpose of the examinations is to assess the students' progress but also to identify exactly where they have gaps in their learning. We will publish the results as a percentage for each subject and produce Personalised Learning Checklists for the students which will identify strengths and weaknesses across each subject. We will follow the PPEs with an updated grade card and the Year 10 parent consultation evening at which teachers will be able to give more detailed feedback.

If you have any questions regarding the examinations, please ask your child's subject teachers in the first instance or email our exams team on ExamQueries@marlborough.herts.sch.uk who will be happy to help.

We wish every student the best of luck with their PPEs.

Yours sincerely,



Mr A Stanton
Deputy Headteacher

