

**Courage, Kindness, Compassion, Endeavour, Dignity**

**Home Learning Faculty Policy/Procedures**

**Name of Faculty: Business Studies**

Name of Staff member	Subject Taught	Key stages taught (KS3/4/5)
Mrs N Golds Head of Department <a href="mailto:n.golds@marlborough.herts.sch.uk">n.golds@marlborough.herts.sch.uk</a>	Business Studies	KS4 & KS5
Mr E Francis <a href="mailto:e.francis@marlborough.herts.sch.uk">e.francis@marlborough.herts.sch.uk</a>	Business Studies	KS4 & KS5

**Aims of faculty home learning:**

- To consolidate learning of current topics taught within a purposeful and meaningful activity.
- To promote critical and analytical thinking of key business concepts and theories.
- To provide an opportunity for students to engage and apply their business knowledge and understanding in a creative way.
- To help support competency and comprehension of the set task, students will be provided with additional resources to supplement learning.
- To ensure clear explanation and expectation are set for the provided tasks.
- To provide an outlet for students to request clarification on the set learning.

**Types of tasks that may be set:**

- Short retrieval focussed tasks
- Extended writing for exam assessments
- Reading with purpose i.e., comprehension, revision resource development (RRD)
- Research of key and relevant business articles alongside literature which is appropriate for the current topic
- Reinforcement of completed class work
- Quizzes – using peer assessment/self-assessment/self-marking
- Planning of exam and assessment questions with the aim of lesson completion
- Preparing to give a presentation
- Reporting reflections from monitoring businesses in practice
- Preparation for next lessons



**Expected time to complete home learning:**

Subject	KS3	KS4	KS5
Business Studies		45 minutes – 60 minutes	60 minutes – 90 minutes

**When will home learning be set?**

- KS4: Every double Business Studies lesson each week.
- KS5: Once a week.

**How will home learning be set?**

- KS4: Home learning will be set on Edulink with corresponding details of how to complete this. Printed copies of the home learning are provided within lessons and added to class exercise books as well as Google Classroom.
- KS5: Home learning set verbally in class and on Google Classroom.

Home learning will be rewarded in line with school policy

**Procedures if home learning is not completed:**

KS4:

- Following a structured conversation about the overdue home learning, a second resubmission date is provided.
- Following this, failure to meet second submission date, a break time detention issued.
- Failure to attend the break time detention, a lunch time detention will be issued.

*All of the above will be recorded on Eudlink.*

KS5:

- For persistent offenders, a phone call to parents/carers will be conducted.

**Who to contact should you have any concerns about home learning?**

- Mrs N Golds, Head of Business

**Expected standards of presentation:**

- All home learning to comply with the Department's presentation policy, as outlined on the first page of the student's exercise book.

