

<p style="text-align: center;"><b>MINUTES OF THE GOVERNORS' GOVERNANCE MEETING HELD ON MONDAY 11<sup>th</sup> June 2024 AT 6:30PM</b></p>
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**Present:** Annie Thomson, Jane Walker-Smith, Simon Walsh, Michael Smethers  
Richard Sullivan.

**In attendance:** Jo Wiles (Governance Professional)

<b>1. Apologies</b>	Apologies received and approved for Emma Smith.	
<b>2. Conflict of interest</b>	Simon Walsh declared a conflict of interest.	
<b>3. Confidentiality</b>	Colleagues are reminded the minutes remain in draft until they are signed off at the next meeting and should therefore not be shared before signing off, nor the content discussed outside of the meeting.	<b>ALL</b>
<b>4. To receive any other business</b>	Ms Thomson declared that she had an item for any other business.	
<b>5. To receive any correspondence</b>	No correspondence received.	
<b>6. To receive and approve previous minutes</b>	<p>The minutes of the meeting held on <b>Monday 26<sup>th</sup> February 2024</b> had been previously circulated, were agreed and signed as a true record.</p> <p>The signed copies of the minutes will be placed in the school file.</p>	
<b>7. Matters arising from the minutes</b>	<p><u><b>Link Governors</b></u></p> <p>The role of link governors was discussed with the main aim of supporting the Head of Faculty and building relationships alongside the existing role.</p> <p><u><b>New Parent Governors</b></u></p> <p>Ajay has offered to produce adverts to support the recruitment of new parent governors. Going forward Ajay and Claire to meet with prospective new governors to give an insight into what the role involves. Following this the Headteacher will</p>	

	also meet with parent governors before being appointed.	
<b>8. Staffing</b>	<p>Ms Thomson advised that the school are now fully staffed.</p> <p>Ms Thomson discussed possible staffing changes that may follow the next academic year in terms of those that will be moving or retiring and succession planning is underway.</p> <p>After open evening, in the Autumn Term Ms Thomson informed of plans for a shake-up day in terms of the way the curriculum is delivered. This relates to consideration over whether to reduce the 10 sessions of Science delivered to KS3 students each week and whether to offer options for additional subjects.</p> <p><i>Do you have the apprenticeship Levy?</i> Ms Thomson confirmed that they do and have successfully appointed an apprentice to start in September.</p>	
<b>9. Budget</b>	Ms Thomson advised that there were no further updates regarding budget following the last F&R meeting.	
<b>10. Governing Body Update</b>	<p>Currently there are 3 parent vacancies which will be advertised in September.</p> <p>Mrs Walker-Smith updated that Ajay and Claire will also both be returning from sabbatical in September.</p>	
<b>11. To agree a draft agenda for the next Full Governing Body Meeting</b>	<p>The following items will be reviewed/ discussed at the FGB Meeting on Thursday 27<sup>th</sup> June 2024:</p> <ul style="list-style-type: none"> <li>• School Leaders</li> <li>• School Improvement Plan (SIP)</li> <li>• Survey results</li> </ul>	

	<p>Governorhub Health Check Survey to be circulated to all governors which asks questions around whether governors feel that the school are delivering a strong and ambitious curriculum and their understanding of teaching workload. Results to be discussed at the FGB meeting. <b>Action: Governance Professional</b></p> <p>It was agreed that all governors should have pen portraits. <b>Action: Mr Sullivan to circulate to governors to complete with an example of what is required</b></p>	
<b>12. To receive any other business</b>	Ms Thomson explained the sensitive nature of a suspension.	
<b>13. Date and time of next meeting</b>	<b>Meeting Schedule for 2024/25 to be confirmed</b>	
<b>14. End of meeting</b>	The meeting ended at 7.15pm	