



January 2023

Dear Parents/Carers,

ELECTION OF PARENT GOVERNOR

We have a vacancy for a governor directly elected by the parents/carers and we are therefore writing to invite nominations. No formal qualifications are required; you just need common sense, time, enthusiasm and a commitment to working as part of a team to make a difference for all the children at our school.

In order to carry out its core functions our governing body needs people with a wide range of competencies and skills. We are keen to recruit parents/carers coming from 'all walks of life' and representing all groups in our school community. You can find out more about the role by contacting our Chair of Governors, Mrs Walker-Smith via the main school office.

If you wish to stand for election you may nominate yourself as a candidate. No proposer or seconder is required but you must signify your intention to stand, in writing. Those eligible to stand are the parents/carers of students who are currently registered at school. A person who works at the school for more than 500 hours in a consecutive twelve-month period or who is an elected member of the Local Authority is not eligible to be a parent governor. The term of office will be for a period of 4 years. A parent whose child leaves the school may continue as a parent governor until the end of their term of office if he or she so wishes.

If you would like to stand for election please complete and return the attached form to the school office by 12 noon on Wednesday 18th January. If there is only 1 parent nominated, they will of course be elected unopposed, but if there are more candidates than vacancies, a ballot will be held. The ballot will be entirely secret and a further letter about the arrangements will be sent to you. All parents/carers whose child/children attend this school will be entitled to vote in the ballot and voting will be on the basis of one vote per parent/carer per place available. If it proves impossible to fill the vacancy, the governing body has the right to make an appointment in order to fill the required number of parent governor places on the governing body. If the need to do this arises, the Governing Body would first of all consider appointing a parent who has a child on roll at the school, followed by consideration of parents of former students, and finally parents of a school-aged child not necessarily a registered student at this school. Please note that governors will be required to undergo a DBS (Disclosure and Barring Service) check when appointed and the school will advise on this process.

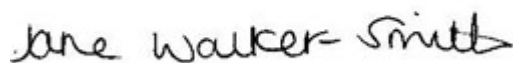


The name of the successful candidate will be made available as soon as the appointment has been finalised.

Yours sincerely,



Ms A Thomson
Headteacher



Mrs J Walker-Smith
Chair of Governors

