

At The Marlborough Science Academy we
are all working towards “Shaping
Futures”



By:

- Insisting on excellence both inside and outside the classroom
- Working in partnership with parents and carers to promote our values
- Providing opportunities for independent learning, creative thinking, emotional well-being through a curriculum designed to suit the individual
- Ensuring that all our learners are guided and supported towards fulfilling their long term goals, ambitions, hopes and dreams
- Operating within a sustainable, responsible and eco-aware community
- Always aiming for the best we can do to prepare students for the changing work place
- Always keeping our eyes on the Horizon
- Recruiting staff who really do go the extra mile, always!



The Marlborough
Science Academy
'shaping futures'

Our Learning Expectations 2022-2023

**Dignity, Endeavour, Kindness, Compassion
and Courage**

*Our values underpin all that we do as a
learning community to prepare your children
with your support, for bright, successful and
kind futures.*

Headteacher

Anne Thomeon

All members of staff have agreed to:

- Engage and develop new technologies to support learning
- Plan and deliver challenging lessons that will enthuse and motivate students
- Make sure students know how well they are doing and what they could do to improve further
- Communicate regularly and accurately with parents and students
- Be consistent in their approach
- Treat all students as individuals and equally with kindness & respect
- Form positive relationships with students to encourage a lifelong love of learning
- Follow the rewards and sanctions policy
- Keep up-to-date with local and national initiatives to ensure successful learning opportunities for all
- Follow school procedures and systems with consistency and compassion
- Ensure that they abide with school health and safety risk assessments to keep your children safe.
- Ensure all professional duties are carried out with our school values apparent and clear.
- Use Technology effectively

Anne Thomson

Signed by: Ms A F Thomson on behalf of the staff

All students have agreed to:

- Represent the school positively in the local community
- Come to school in the correct uniform fully equipped for their learning
- Complete home learning on time and meet deadlines
- Work to their best potential
- Treat all members of our community with kindness and respect as well as forging positive relationships with staff
- Look after our school environment
- Accept that it is okay to make mistakes as long as you learn from them and ask for help
- Operate in school respecting our non-contact policy/Covid policy
- Follow the rewards and sanctions policy
- Respect social media policy and complete online module to ensure they keep themselves safe
- Follow social distancing and sanitising rules to ensure their safety and the safety of others
- Be the very best they can be at everything!
- Always have their Chromebooks (Years 7 & 8)

Tai Stojanovic

James Brewer

Signed by: The Heads of School on behalf of the Student Body

All parents/carers have agreed to:

- Sign up to our values
- Support the Academy in ensuring students are in correct Academy uniform and equipped for their learning
- Take an interest in their child's learning and completion of home learning assignments
- Attend necessary consultation evenings
- Maintain expected level of attendance (96% or better)
- Monitor their children's use of social networking sites and mobile use
- Respect our behaviour policy and all members of our school community in their communications
- Refrain from using social media sites for all complaints about the school and use the school's 'open door' policy to raise any concerns
- Bring issues to our attention that are causing concerns so we can deal with them as soon as possible
- Ensure children are sent to school in clean uniform with their own set of equipment, that until further notice is washed every night, ensure bags are washed inside and out to avoid the lingering or spreading of the virus.
- Support the school if it is necessary to issue a sanction – if we all share the same high expectations we have a greater chance of real success and a clear moral purpose.
- Trust our Professionalism in the way we try to develop very resilient and happy children

Allyman

Signed by a Year 9 Parent on behalf of parents

The Marlborough Science Academy Mobile Phone Agreement

In order for you to be granted permission to bring your mobile device to school you must agree to the terms laid out within this agreement and successfully complete the online safety modules.

Where no contract exists, a confiscated phone will be returned upon completion of an afterschool detention, a fully signed mobile phone agreement and successful completion of the school's online safety modules.

I understand that everyone has equal rights to use technology as a resource and:

- **I will not enter a classroom using my headphones/earphones/buds or phone or use them in a lesson when a member of staff displays the red mobile phone sign, and I will abide with the teacher's direction of use when the green sign has been displayed.**
- **I will hand my phone over to a member of staff should I leave the lesson to go to the toilet.**
- **The following will occur should I not follow the schools' procedures outlined below:**
 1. If you have your mobile / earphones/buds out when a **red sign** is shown, they will be confiscated
 2. **Staff will remove items**
 3. A behaviour point will be logged and an SLT detention will be issued for the next day
 4. Your phone will be taken to the Headteacher's PA - and returned to you afterschool that day
 5. A letter will be issued to you
 6. Your phone needs to be returned to Headteacher's PA on the next day, morning registration
 7. Your phone will be returned to you after your SLT detention
 8. Should you not come into school the next day a phone call home will be made by the HT's PA and the detention will be carried forward until you return

Refusal to comply with the above or it not being returned the next day could lead to suspension*

***Headteachers decision**

For my own personal safety:

- I am aware that the school may look at the way I use my mobile device within The Marlborough Science Academy and its community.
- I should not share my username / password or use any other students or teacher's username / password or give out any personal information about myself or others when I am communicating.
- I should tell a member of staff straight away if I see or hear any rude or inappropriate material or messages when I am online or through the use of technology.
- I will **not charge** any of my mobile devices using the schools' facilities. Unless a member of staff has given permission
- I agree **not to contact members of my family during school hours** unless given permission to do so by a member of staff.
- I will use only **my school email address** for all school-related communications.

I will act as I expect others to act toward me:

- I will be polite and responsible when I communicate with others, I should not use, aggressive or rude language.
- I will not take, show or post images or videos of anyone without their permission, even if they are only in the background
- I will fully respect a member of staff's decision not to allow mobile devices to be used in a lesson.

I know that the school has a responsibility to keep the security and upkeep of the ICT it offers me:

- I will only use my own devices before school starts, at break or lunchtime, after school or **when given clear permission by a member of staff.**
- I understand that, if I do use my own device in school, I will follow the rules set out in this document, and if I break these I know what the sanctions will be.
- I am aware that the school will take **no responsibility** if I lose or have my mobile device stolen in school or while travelling to and from school. I know the **school accepts no responsibility for replacing lost, stolen or damaged mobile devices.** The school will support where it can to try and locate missing devices
- I will not attempt to bypass the internet filtering systems.

I understand that I am responsible for my actions, both in and out of school:

- I understand that the school also has the right to take action against me if I am involved in incidents of inappropriate behaviour that are in this agreement, when I am out of school and where they involve me within the school community (e.g. online bullying, use of images or personal information).
- I understand that my actions using my device must not bring the school into disrepute and if they do, I will face sanctions.
- I understand that these rules are designed to keep me safe and if they are not followed, school sanctions will be applied and my parent/carers will be contacted.
- I am aware that I must not take any mobile device, including 'smart watches', into an examination venue and should I be caught with a device on me I will face disciplinary action as sanctioned by the Headteacher and Examinations Officer. As a result the exam board may cancel my paper.
- I am aware that if I engage in personal attacks, harass another person, or post private information about another person or use mobile technology to bully / threaten other students, whether in school or out of school, I may face suspension and my actions may constitute criminal behaviour and as such the police could be informed.
- I will not browse, download, upload, forward or receive material that could be considered inappropriate, offensive or illegal. If I accidentally come across such material I will report it to a member of staff.
- I agree to follow Marlborough values and those of British Values whilst using mobile devices which are in my possession.

Student Acceptable Use Agreement Form (to be signed each year of schooling)

This form relates to the Mobile Phone Agreement to which it is attached.

Please complete the sections below to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement. If you **do not sign** and return this agreement, **access will not be granted** for you to bring in and use your own mobile technology.

I have read and understand the policy and agree to follow these guidelines when:

It is my responsibility for keeping the school informed of my current mobile phone number. (False information given will be deemed to be a violation of this agreement).

Parent/Carer Permission

I have read and understand the attached information about appropriate use of mobile devices at The Marlborough Science Academy and I understand all aspects of this Agreement.

I give my child permission to carry mobile device/s to school and understand that my child will be responsible for ensuring that these are used appropriately and correctly while under the school's supervision, as outlined in this document. I understand that should my child use a mobile device that permits access to the internet, then the school is unable to extend its duty of care in respect of material viewed or downloaded using such a device. I also agree to support the schools sanctions should my son/daughter not follow this agreement. I am happy for the school to keep a record of my child's mobile phone number so that it can be used in an emergency and/or should there be any safeguarding concerns.

I am aware that my child should not contact me or I contact them during lesson time unless the school has granted permission to do so and that if my child is ill then contact should be made through reception, not to me directly.

I am aware of the age restrictions for social media sites and I will support my child to manage their use of social media and digital technologies appropriately.



Student Image Consent Form

Occasionally, we may take photographs of the children at our Academy. We may use these images in our Academy's prospectus or in other printed publications that we produce, as well as on our website and the Academy's social media platforms. We may also make video or webcam recordings for Academy-to-Academy conferences, monitoring or other educational use.

From time to time, our Academy may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Students will often appear in these images, which may appear in local or national newspapers, on televised news programmes or on their websites. They then store them in their archives. They may also syndicate the photos to other media for possible use, either in printed publications, on websites or on both. When we submit photographs and information to the media, we have no control on where, when, if or how they will be used.

To comply with the **General Data Protection Regulations**, we need your permission before we can photograph or make any recordings of your child. Please answer the questions below, then sign and date the form where shown.

I GIVE PERMISSION FOR MY CHILD'S IMAGE TO BE TAKEN AND USED IN PUBLICITY MATERIAL FOR THE ACADEMY, including printed and electronic publications. Their photo can also be used by the news media in printed and/or electronic form and stored in their archives. This may include images sent to the news media by the Academy and images / footage the media may take themselves if invited to the Academy to cover an event.

I GIVE PERMISSION FOR MY CHILD'S IMAGE TO BE TAKEN AND USED IN PUBLICITY MATERIAL FOR THE ACADEMY for use in and around the school in places that might be seen by visitors.

I GIVE PERMISSION FOR MY CHILD'S IMAGE TO BE TAKEN AND USED IN PUBLICITY MATERIAL FOR THE ACADEMY, video and webcam recordings and on the school website.

I GIVE PERMISSION FOR MY CHILD'S IMAGE TO BE TAKEN AND USED IN PUBLICITY MATERIAL FOR THE ACADEMY on Marlborough's social media to include Facebook and Twitter.

Conditions of Use

1. The images we take will be of activities that show the Academy and children in a positive light.
2. Embarrassing or distressing images will not be used. The images will not be associated with negative or sensitive issues.
3. We may use group or class photographs or footage with very general labels e.g. 'science lesson'.
4. We will only use images of pupils who are suitably dressed.
5. We will make every effort to ensure that we do not allow images to be taken of any children for whom we do not have permission or who are disallowed from having their photographs taken for legal or social reasons.
6. We will take all reasonable measures to ensure the images are used solely for the purposes for which they are intended. However we cannot guarantee this and take no responsibility for the way images are used by other websites or publishers or for any consequences arising from publication.

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. In giving your consent you understand that images may be used in printed and electronic form.

To give your consent, please tick the boxes and return the form to the Academy.

School Minibus Contract

Students using the minibus transportation service provided by the school agree to:

- Behave in a sensible and considerate manner at all times when using the minibus service (including when waiting to depart) and not to damage or litter the vehicles.
- Not distract the driver or those around them who need to concentrate on their driving e.g. no gesturing through the windows to other drivers.
- Sit correctly in the minibus (including facing forward), wear their seatbelts at all times when the vehicle is in motion and when instructed to do so by a person in authority. [By law all persons travelling in a vehicle fitted with seat belts must use them. Anyone travelling in the vehicle aged 14 or above is responsible for wearing their seat belt].
- Be removed from the vehicle and no longer permitted to use the minibus transportation service, if after two formal warnings, they put others at risk by failing to abide by the terms of this agreement.

Student participation in short visits to local venues

From time to time your child will be given the opportunity to participate in local excursions for routine sporting fixtures, environmental studies, and library and shop visits etc., and you are asked to give your permission by completing the form below.