



Courage, Kindness, Compassion, Endeavour, Dignity

Home Learning Faculty Policy Pro-Forma

Name of Faculty: Computing

Name of Staff member	Subject Taught	Key stages taught (KS3/4/5)
Mr Rutherford Head of Faculty j.rutherford@marlborough.herts.sch.uk	ICT, Computer Science, Creative iMedia	KS3-5
Mr Green r.green@marlborough.herts.sch.uk	ICT, Computer Science, Creative iMedia	KS3-5
Mr Rahman m.rahman@marlborough.herts.sch.uk	ICT, Computer Science	KS3-5

Aims of faculty home learning

- To help students recall and consolidate knowledge from lessons
- To prepare students for upcoming lessons
- To provide opportunities to enhance practical skills within the subject area through application of skills developed in class
- To encourage lifelong learning
- To prepare students thoroughly for assessment
- To provide students with an opportunity to take ownership of aspects of their learning
- To provide opportunities for extension tasks which are not possible within classroom hours

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Types of tasks that may be set

- Research tasks on topics related to the curriculum and learning journey
- Self-marking assessments and other short retrieval focussed tasks to provide instant feedback to students and opportunities to improve scores and enhance understanding
- Exam practice through past-paper questions
- Practical tasks to build and reinforce key skills through application of skill covered in lessons
- Project work to encourage computational thinking
- Presentations and extended writing to provide students with the opportunity to develop and demonstrate deeper understanding
- Continuation of extended tasks and projects started in lesson



Expected time to complete home learning

Subject	KS3	KS4	KS5
Information Technology	30 mins – 1 hour	1 hour	
Computer Science		1 hour	2 hours
Creative iMedia		1 hour	

When will home learning be set?

- At KS3, home learning tasks will be set every three weeks, though each will have opportunities for extension.
- At KS4, one home learning task will be set each week in the double lesson.
- At KS5, two home learning tasks will be set each week, except when the focus is on the Programming Project which at times will take precedence.

How will home learning be set?

- Home learning tasks will be introduced in lessons to ensure all students have the task explained to them and the opportunity to ask any questions.
- Home learning tasks will always be added to the home learning module in Edulink.
- Tasks will also usually be detailed on Google Classroom, but students are encouraged to use Edulink to help them manage their home learning workload and deadlines.

Students will be rewarded for home learning in line with school policy

Procedures should home learning not be completed

- Students will be spoken to by the class teacher and a behaviour point recorded. They will be asked to ensure it is completed by the next lesson.
- If overdue home learning has not been completed by the next lesson, then a Faculty lunchtime detention will be given to the student and parents will be contacted. Students will be expected to complete the home learning before their next lesson.
- Failure to complete the home learning by the following lesson will result in a further behaviour point and middle-leaders lunchtime detention.

Who to contact should you have any concerns about home learning?

- Contact the class teacher who will be best positioned to provide further guidance.

Expected standards of presentation

- Students are expected to use the features of the software being used to ensure accuracy and presentation of work is of the highest possible standard. This includes spelling and grammar checks, appropriate formatting, etc.

