

26th April 2018

Dear Parent/Carer,

On the 25th May 2018, the General Data Protection Regulations (GDPR) come into force in the UK. These are new data protection regulations built upon the Data Protection Act of 1998.

The GDPR require public authorities and businesses to identify the lawful basis for storing personal data, audit information we already hold and take a 'data protection by design and default' approach to personal data.

We take data protection very seriously at The Marlborough Science Academy. In line with GDPR requirements, we have already appointed a Data Protection Officer to oversee our approach to data management and protection.

In order to ensure that we comply with the new regulations, we are reviewing our current policies and practices. We are also currently updating our privacy notices in line with the new requirements.

As part of this compliance process, we are also reviewing whether we need to update the consent forms we have received from parents and pupils. The new regulations are clear that consent must be up-to-date and clearly recorded. From now on, lack of response can not be interpreted as implied consent. We therefore ask that, if you are sent a data collection form or a request for consent, you return these to us promptly.

To learn more about General Data Protection Regulation, please visit the Information Commissioner's Office website on <http://ico.org.uk>

Yours sincerely

Mrs D Dean
Director of Finance & Resources