

**Marlborough Science Academy**  
**Minutes of PTA AGM & Ordinary Meeting**  
**Tuesday 7<sup>th</sup> November 2017**

**Present:** Charlotte, Sara, Jane B, Jane S, Salpi, Julie, Angela M, Jacquie, Mandi, Annie, Josie, Natalie

**Apologies:** Terri, Richeilla, Angela C, Bex

**1. Chairs Report.**

Charlotte reported on her second year of Chair. The PTA comprises of a small number of parents who raise money for the school. The majority of this comes from the M-Festival (made up of PTA members and other parents whose children have now left Marlborough and some community volunteers). The second hand uniform sales are very effective source of income as is the Toy Tombola, quiz and disco.

Due to family issues, Charlotte felt that she had somewhat neglected the PTA in recent months and because of this she felt compelled to tender her resignation as Chair. However, after much discussion, it was agreed that the Chair's position would be shared between Charlotte and Julie, and that Charlotte would continue to Chair the meetings.

Charlotte thanked all the PTA members that have contributed to helping at the different events this year.

**2. Treasures Report:**

See end of minutes

**3. Election:**

**Co-Chairs** – Julie & Charlotte -Nominated by Sara, Seconded by Jacquie

**Treasurer** - Vacant.

**Secretary** – Sara - Nominated by Charlotte, Seconded by Julie

**Minute Taker** – Nikki and Bex- Nominated by Charlotte L seconded by Jane B

**Matters arising from last AGM**

**Treasurer Role** – As no one has come forward to take over this role from Jane B, Sara agreed to continue to do day-to-day banking and Salpi will look Treasurer's role/process in view to possibly taking over in future.

End of this year's AGM

**PTA Ordinary Meeting**

**1. Finance update:**

Current balance: £30,448.00

Cheques still to be presented: £5,300.00

Available balance: £25,148.00

M Festival pledged monies: £5,500.00

## 2. Funding requests

Request from Tom Billington to change radio station studio into recording studio - £522.11 Agreed

Mr Pressland requested funding to purchase 45 pocket dictionaries for use in history classes - £90 Agreed

Retrospective request from science dept. for published SOL & text books for Year 7s. To be deferred for clarification.

## 3. Next Events

Toy Tombola – 19<sup>th</sup> December 2017

2<sup>nd</sup> Hand Uniform Sale – 6<sup>th</sup> January 2018

Y7 disco – 2<sup>nd</sup> February

Quiz – 23<sup>rd</sup> March

## 4. AOB

Other events discussed were a possible comedy night and family photographs which we decided not to go ahead with.

It was agreed to change the name on the Constitution to **Marlborough Science Academy PTA**

It was agreed to loan the big gazebo/tent to Prae Wood School in return for publicity for the M Festival.

**Date of next meeting:** Thursday 11<sup>th</sup> January 2018 **starting at 7pm** followed by M Festival meeting.

### Treasurer's Report 2016-2017

The PTA has this year raised funds of **£21k**. The main fund raiser as usual was the M Festival bringing in a net total of **£16K** after all creditors and debtors have been finalised.

The second-hand uniform sales were the next biggest money raiser again raising **£1,115** this year. St Albans Half Marathon earned us **£450** with the Quiz Night bringing in **£540** and school disco **£507**. Toy Tombola at the Christmas Fair raised a further **£111** and Hiring out our Gazebo's raised **£80**.

We have been able to donate the following items to the school this year:

Merlin's Memorial	<b>£204</b>
Drums	<b>£75</b>
Taxidermy Animals	<b>£1,000</b>
Atlas Supply	<b>£314</b>
Music License	<b>£640</b>
Music Funding	<b>£5,000</b>

We have also paid out the promised **£5000** to the Swimming Pool fund.

Jane Braisher  
Acting Treasurer